

## A Model Abstract - Formatting Requirements

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### TITLE:

Type the abstract title in UPPER and lower case letters spanning both columns. Use a short, substantive title.

### AUTHORS AND CO-AUTHORS:

The presenting author's name must be underlined. This person is expected to present the paper. If emergencies at the time of the Symposium prohibit the participation of this designated author, the chair(s) of the Symposium and the Educational Services Department (education@controlledrelease.org) must be notified as soon as possible. Type author(s) name(s) and institution with city, state, country and zip code. List email address of presenting author. Do not use titles; i.e. M.D., Ph.D., etc. Type in upper and lower case type. If the affiliations of the other authors are different from the first author, designate affiliations of other authors by a superscript to note which author goes with which affiliation. Affiliations of all authors are required.

### ABSTRACT SUMMARY:

This is required. A maximum of 50 words.

### INTRODUCTION:

A short introduction is required.

### EXPERIMENTAL METHODS:

Experimental Methods are optional but recommended.

### RESULTS AND DISCUSSION:

Results and Discussion is required.

### CONCLUSION:

A Conclusion is required.

### REFERENCES:

References are required.

### ACKNOWLEDGEMENTS:

Acknowledgements are optional.

### FORMAT:

Abstract information must **not** appear on or outside the margins. Indent five (5) spaces for the beginning of paragraphs.

Abstracts **must** be RTF (Rich Text Format) document formatted to 8.5" x 11" (21.59cm x 27.94cm) with the following margin settings:

Top & Bottom 0.75 inch (1.91cm)  
Left & Right 0.75 inch (1.91cm)  
Column Width 3.25 inches (8.25cm)  
Between Columns 0.5 inch (1.27cm).

Type should be 10-12 points. Only the fonts listed below are approved for use: Arial, Helvetica, Symbol, Times, Wingdings

Abstracts must be at least one full page but no more than two full pages.