

Exposition Stand Application/Contract

36th Annual Meeting & Exposition of CRS

July 18-22, 2009 • Bella Center • Copenhagen, Denmark

Please print clearly.

1a. Company Information

Company Name _____

Address _____
City _____
State or Province/Country _____
Zip/Postal Code _____
Telephone _____
Facsimile _____
Website _____

1b. Primary Exhibit Contact

(person to receive future exhibit communication)

Name _____
E-mail _____

Please complete information below if contact information and address are different from Company Information.

Company Name _____
Department/Division _____
Address _____
City _____
State or Province/Country _____
Zip/Postal Code _____
Telephone _____
Facsimile _____

2a. Exhibit Floor – Required Information

Please list companies from which you prefer to be separated.
(CRS will make every effort to comply with your request.)

2b. Exhibit Floor Placement

Please list your booth preference:

1st _____ 2nd _____ 3rd _____

3. Rates (Select one)

Exhibit	Stand Space	Rates in USD
Standard	3x3m/9.84x9.84 ft	\$4,545
Preferred	3x3m/9.84x9.84 ft	\$5,045
Standard	3x6m/9.84x19.68 ft	\$8,295
Preferred	3x6m/9.84x19.68 ft	\$9,095
Preferred	6x6m/19.68x19.68 ft	\$16,795
Preferred	12x12m/39.36x39.36 ft	Please inquire

For larger, customized formats, please contact Debby Woodard at +1.651.994.3817 or dwoodard@scisoc.org.

4. Exhibit Payment

The contract and payment of at least 50% are required to finalize stand reservations. **PAYMENT IN FULL is due on or before April 6, 2009.**

In the event the stand reservation is not finalized or final payment is not received, the stand reservation is subject to termination, and any previous payment shall be forfeited. CRS may then reassign the stand.

With this order, please indicate:

Full payment enclosed 50% deposit enclosed

Payment type:

Check is enclosed, payable to Controlled Release Society
 Charge to credit card
 Visa MasterCard American Express

Total Charge Amount Authorized _____

Card # _____

Name on card _____

Expiration Date _____ Security Code _____

(For your protection, we ask for the security code to prevent unauthorized use of your credit card number. A security code is 3 digits for Visa or MasterCard and 4 digits for American Express.)

Cardholder Signature _____

Final payment will be charged to this card on **April 6, 2009**, unless otherwise paid prior to this date. Credit card payments are the **only** ones that can be received via fax.

5. Contract Information

Please read "Exhibit Policies and Regulations" on the reverse side of this page. Upon receipt of payment, the invoice issued to you represents a binding contract.

Return to:

CRS Exposition
3340 Pilot Knob Road, St. Paul, MN 55121
Telephone: +1.651.454.7250
Facsimile: +1.651.454.0766
www.controlledreleasesociety.org

Questions: Contact Debby Woodard, CRS Business Development, +1.651.994.3817; dwoodard@scisoc.org.

For CRS Use	Final Stand Number(s) _____
Total Exhibit Rate _____	Amount Received _____
**Return by _____	Date Received _____
Signature of CRS Official _____	

Exhibit Policies and Regulations

36th Annual Meeting & Exposition of the Controlled Release Society

July 18-22, 2009 • Bella Center • Copenhagen, Denmark

www.controlledreleasesociety.org

Exhibit Stand Contract: Please read Exhibit Policies and Regulations prior to signing contract. Signature of the Primary Exhibit Contact on the contract will constitute agreement of the Exhibitor company to comply with these policies.

Contract Must Include:

Name of organization
Name, address, phone, e-mail of Primary Exhibit Contact
Signature of Primary Exhibit Contact
Deposit per payment schedule

Responsibilities/Liabilities

The Primary Exhibit Contact will have the authority to act on behalf of the Exhibiting Corporation (Exhibitor) in stand reservation transactions with the CRS (Society). The signature of the Primary Exhibit Contact is required on this Contract and binds the Exhibitor and its representatives to all regulations and terms of this document and constitutes a binding agreement. The Society must receive written notice of change of the Exhibitor's Primary Exhibit Contact, when applicable.

The Exhibitor assumes entire responsibility and agrees to protect, indemnify, defend, and save the Society and its agents harmless against all claims, loss or damage to persons or property, arising out of or caused by Exhibitor's installation, removal, maintenance, occupancy, or use of the Exhibit premises. The Exhibitor indemnifies and agrees to hold the Exhibit Facility and the legal entities which own, lease, and/or operate the Exhibit Facility, their members, officers and directors, and employees, harmless against any and all liability whatsoever arising from any or all damage to property or personal injury caused by Exhibitor or its agents, representatives, employees, or any other person. Contract for Exhibit Stand at this CRS Exposition indicates the applicant's willingness to abide by all accompanying exhibit terms and conditions and general regulations listed as well as such additional rules and regulations as the Society deems necessary for the success of the exposition, provided the latter do not materially alter the Exhibitor's contractual rights. This contract will become binding when countersigned by the Society.

Finalization of Stand Reservation: Contracts for Exhibit stands are subject to the approval of the Society. The Society reserves the right to offer or refuse stand rental to potential Exhibitors. Booth assignments will be on a first-come, first-served basis except previous years' Exhibitors will be given priority for their assignments based upon an accumulated points scale.

Individual Exhibitor Registration: Entrance to the exposition is by CRS name badge only. The Primary Exhibit Contact will receive, via e-mail, copies of all preliminary and program announcements to facilitate Exhibit and accommodation registrations.

Cancellation: Cancellation by an Exhibitor will result in forfeiture of stand fees paid to date. In the event the Exhibit is cancelled by the Society for any reason, the liability of the Society shall be limited to a refund of all monies paid by the Exhibitor as exhibit stand rental fee less Exhibitor's share of expenses incurred by the Society to the date of cancellation.

Exhibitor Services Kit: The online Exhibitor Services Kit (ESK) will be emailed approximately eight weeks

prior to the event. The ESK will include the necessary forms you will need to order furnishings, audio-visual equipment, janitorial service, graphics, internet, labor, and additional outlets.

Shipping Instructions: All freight charges must be prepaid. The Facility does not have capabilities to receive display materials or the accommodations to store empty shipping crates. CRS will name an official freight management company who will service as the official drayage contractor. Information on the consignment of your freight, customs, and bills of lading will be included in the ESK.

Labor and Safety: The ESK contains order forms for labor. The Society will enforce set-up and tear-down policies to minimize interference with other meeting functions and to maximize the number and quality of the Exhibit hours. Please be familiar with these policies before signing the contract. The Exhibitor is responsible for knowledge of and compliance with all fire, safety, and union requirements as noted in the ESK.

Installation of Exhibits: Any Exhibit not unpacked by the end of set-up time will be placed in storage and cannot be returned until the close of the Exposition the first day, or the Exhibit may be reordered to be set-up by the Society. No refuse may be placed in the aisles after the final cleaning. Please do not litter the floor, the stands, or aisles after cleaning.

Dismantling: No packing or dismantling of Exhibits will be permitted prior to the published tear-down time.

Liability: Although security personnel are appointed, neither the Society, the Facility, nor the decorator or their agents can assume responsibility for any loss or damage to booths, equipment, or personal belongings onsite. Additionally, the Society is not liable for shipping losses.

Insurance: Insurance on all Exhibits is the responsibility of the Exhibitor. Neither the Society nor its agents, assigns, or assignees, will assume any responsibility for property loss, damage, personal injury, or other claims related to the Exhibitor's stand. Exhibitors are required to carry insurance to cover their property against damage and loss and public liability insurance for claims of injury to the person and property of others.

Fire Protection: All materials used in the exhibit area must be flameproof and fire resistant. All displays are subject to inspection by the Fire Prevention Bureau.

Special Effects and Presentation: Operational equipment, audio-visual and sound/attention getting devices and effects must not interfere with the activities of the meeting and other Exhibitors. The Society reserves the right to determine at what point sound constitutes interference, and if it must be discontinued. Professional presenters or models may conduct product and service demonstrations. Demonstrators are to be straightforward and professional and must avoid the use of theatrical gimmicks such as magicians, robots, pantomimists, etc.

The use or performance of live or recorded music, including but not limited to music on videotapes, by the Exhibitor for any purpose under this contract is prohibited.

Conducting Exhibits: The character of the Exhibit is subject to the approval of the Society. The Society retains the right to refuse the applications of Exhibitors not meeting standards required or expected, as well as the right to curtail Exhibits or parts of Exhibits which reflect unfavorably upon the character of the meeting. Non-professional products or services are not to be displayed.

Termination of Exhibit Rights: In the event the Exhibitor, its contractors, agents, or employees fail to comply with any of the provisions hereof, or otherwise detract from the general educational character of the meeting, the Society shall be permitted and empowered to terminate the Exhibitor's rights hereunder, and evict and remove the Exhibitor and contractors hired by the Exhibitor from the premises, in which event the Exhibitor shall not be entitled to any refund of amounts paid hereunder.

Prohibited Practices

- Canvassing/distributing advertising materials outside the Exhibitor's own booth.
- Solicitation of business, or conferences in the interest of business, except by Exhibitors.
- Operation of unprotected x-ray equipment, UV sources, or sources of ionizing radiation.
- The use of billboard advertisements and/or display of signs outside the exhibit area unless approved by the Society
- Publicizing and/or maintaining any extracurricular activities, inducements, demonstrations, or displays away from the exhibit area during the Annual Meeting.
- Entry into another Exhibitor's stand, examination, or photographing of another Exhibitor's stand or any poster without permission
- No Exhibitor may suspend or hang display materials or signs from the ceiling above their stand or Island exhibit. Display materials and/or signs may also not rise above the 8'2.438m height restriction of the stands (9.5'2.896m for Island exhibits).

Exposition Stand Specifications: All regulation stands (exhibit booths) are 3x3m/96.83sq. ft all include hard-sided walls adjoining the neighboring stand (corner stands have two walls, in-line stands have three walls); fascia board with I.D. sign, carpet, and 1 spotlight per 3m². End-cap stands and Island stands have the option of building out their exhibit (per CRS specifications) and no walls would be provided per Exhibitor request. Background and display materials are limited to 2.44m/8' in height.

If an Exhibitor is interested in an Island stand, please contact CRS Exposition Sales Manager Debby Woodard at dwoodard@scisoc.org or +1.651.994.3817 no later than **January 26, 2009**, to discuss pricing for the Island stand. Should the Exhibitor desire to purchase an Island stand a blueprint and/or photograph design of the Island stand design must be submitted to CRS Meeting Manager Leah Barna no later than **March 2, 2009**, at lbarna@scisoc.org or +1.612.813.0363.

No stand may span an aisle by roofing or floor covering. Exposed or unfinished sides of an exhibit and/or pop-up display must be draped or positioned in your stand to present an attractive appearance. The facility, with the approval of the Society, will provide draping deemed necessary and charge the Exhibitor accordingly. The aisles are the property of all Exhibitors. Space must be left within each exhibit area to absorb the viewers.